**My Main Objective**

I am seeking to work with a company or organization, in which, I have the ability to grow, acquire new skills, receive professional guidance and propel myself forward into a greater future and career.

**Education**

*Currently Pursuing*

**School of Business and Computer Sciences**

*ABE Level 5Higher Diploma in Business Management*:

*July 2014*

**School of Business and Computer Sciences**

*ABE Level 4 Diploma in Business Management*:

**Work Experience**

*2010-2014*

***Assistant Sales Manager***

**Maraval Agricultural Supplies Limited**

• Attended to day to day operations, building relationships with customers and suppliers, used company’s vehicles to purchase goods and restock store. I worked aside the Manager in up keeping goods in the store and storages.

*2008-2010*

***Customer Service Attendant***

**Hilo Food Stores**

• Dealt with customers on the floor, Performed on the job training for new workers

• Wrapped Customer's goods and assisted the customer to vehicles

• Attended advance training seminars in customer service

*2006-2008*

***Customer Sales and Service Attendant***

**Maraval Agricultural Supplies Limited**

• Sold goods to customers and serviced customer bought goods.

• Assisted in stocking shelves and up keeping store.

2003-2005

Field Sales Representative

**Vector Marketing**

• Made connections through client to client interviews

• Achieved over US $10,000 in personal sales of company products.

• Assisted in job recruitment and training of new reps in which I was awarded prizes for recruitment achievements.

**Skills**

• Communicating with customers and other stakeholders in a professional manner.

• Typing documents and designing in Microsoft Office Suite.

• Can think quickly in solving problems in or around an organization.

**References**

Abel Thornhill - University of Trinidad and Tobago, Project Officer 747-8779

Christian Phillip - Prudecon, Mechanical Engineer 388-1009